

Data provider register description

Register description in accordance with section 10 of the Personal Data Act (523/1999)

1. Name and address of the controller

Finnish Institute for Educational Research
BOX 35, 40014 UNIVERSITY OF JYVÄSKYLÄ, Finland
Telephone +358 14 260 1211

2. Person in charge of register issues

Dr. Raimo Vuorinen
ELGPN/Finnish Institute for Educational Research
BOX 35, 40014 UNIVERSITY OF JYVÄSKYLÄ, Finland
Telephone +358 50 361 1909

3. Name of register

Data provider register of ELGPN database of LLG related initiatives and practices

4. The purpose of the processing of the data

ELGPN database includes Lifelong Guidance policy related initiatives and practices from the ELGPN member countries. The cases are selected and promoted by the national ELGPN representatives. The format for these examples is based on the European Commission's Knowledge System for Lifelong Learning (KSLLL). Some examples include an additional narrative description for those who want more details of the implementation of the practice. The examples are categorised in accordance to the priorities of the EU Council 2008 Resolution on better integrating lifelong guidance into lifelong learning strategies and the OECD/EU 2004 handbook for guidance policy makers. Registration is needed for logging into the database. When asking for a registration, a client accepts the Terms of Use and has read both register descriptions of ELGPN database.

5. Contents of the register

In the information provider register of ELGPN database the following data can be stored:

- User id (E-mail address of the user);
- User name (Real name of the user);

- Phone number (Phone number of the user);
- Password.

6. Regular sources of information

Information providers themselves through the Co-ordination team of ELGPN, located in Finnish Institute for Educational Research, University of Jyväskylä. The Co-ordination team of ELGPN creates an account for an information provider according to the information she/he gives to the team.

7. Regular disclosure

No information will be disclosed to external parties from the register, except to authorities on a legal basis.

8. Transfer of data outside the EU or the EEA

Data is not transferred outside the EU or the EEA.

9. Register protection principles

The content of the register is stored in electronic format only. The server equipment is located in facilities with access control. The data is backup copied every night. Access to the database containing the register information is restricted using both network technology and user IDs and passwords. Only the main users of the system have register administration rights. Information related to the activities is administered by the persons verifying the publication information at the Finnish Institute for Educational Research contact persons and the users themselves. The visibility of the personal information of other people is restricted according to the roles of the users. All data in the templates provided by the user is public.